



TRINITY BUCKINGHAM ACADEMY
2631 DURHAM ROAD, PO BOX 387
BUCKINGHAM, PA 18912
215-794-5530
TRINITYBUCKINGHAMACADEMY.ORG

COVID-19 PUBLIC HEALTH EMERGENCY POLICIES AND PROCEDURES FOR PARENTS

September 2020

A. Picking up and dropping off children:

1. To minimize additional exposures, we ask that families designate ONE/TWO PEOPLE to consistently do pick up and drop off.
 - a. Drop off will be at the front porch of Faith Hall. Please form a car line.
 - b. Allow for 6 ft distance from others at all times
 - c. Do not get out of the car until it is your child's turn.
 - d. Please wear a mask and have your child wear his/her mask before getting out of the car.
 - e. Children will sanitize their hands before they enter the building.
 - f. Parents will sign off that they have taken their child's temperature and checked that your child does not present with any COVID symptoms. We will have a thermometer in the office if needed at drop off or throughout the day.
 - g. Dismissal will be at the front porch of Faith Hall. Please make a car line and we will bring your child out to you.

B. Supplies:

1. Please provide your child with three masks each day. TBA will provide replacement masks for children as needed.
 - a. We are planning to utilize our outside space as much as possible for teaching, learning, playing and distance socializing.
 - b. Students, teachers and staff will be required to wear masks in any circumstance where social distancing cannot be consistently maintained, which will include always wearing a mask while inside the school buildings.
 - c. Please support our policies at home and speak with your child about mask wearing and social distancing.
2. Each child will need a change of clothes: shoes, socks, shorts/shirt, underwear that will stay at school and be used only when needed.
3. To minimize cross contamination, we ask that you keep toys at home
4. Please send your child with only the essentials: lunch box and back pack. Please pack napkins and any utensils needed.
 - a. We will eat snack and lunch outside, in our classroom or Faith Hall.
 - b. Please clean/sanitize lunch box before sending to school
5. Each child will have a cubbie with their own supplies (provided by TBA): glue stick, scissors, crayons, pencil.



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C. Building/Classroom/Playground Information

1. We will spend as much time as possible outside in the fresh air. Please send outerwear for your child so he or she can go outside as the weather changes.
2. Weather permitting, we will leave screened windows open for heightened ventilation. Please understand that we will have greater temperature fluctuation inside the school.
3. Our staff is trained in cleaning and sanitizing our equipment and furniture.
4. Our professional cleaning company is using CDC recommended sterilizing cleaning products.
5. We have a system to sanitize high touch areas every 30-45 minutes (door handles, toilet handles, faucets, table tops, backs of chairs) Our staff are also keen observers, so we will be cleaning as we see 'hot spots' appear.
6. TBA will designate specific toys, equipment, games and materials for specific groups of children to mitigate cross-contamination. Toys and learning materials will be sterilized in either a dishwasher or using CDC recommended sanitizing cleaners.
7. Our playground and bikes will get sterilized each day.

D. Changes for our Teaching team

1. We have a health and safety protocol in place daily for staff. All of our staff are required to have their temperatures taken, be screened for any symptoms, attest to being free from COVID-19 symptoms, and attest to not being in contact with anyone who may have COVID-19, before entering the building each day. They must use hand sanitizer before entering, and wash their hands after entering the building.
2. All of our staff are required to wear face masks or shields. Please help your little one to feel assured and comfortable with this new look!
3. Gloves will be used whenever any fluids are handled. Our staff know how to take these off and dispose of them safely. Our teaching team will wash their own hands every 30-45 minutes.
4. Our teachers will make sure to space table activities and circle lessons so children practice safe social distancing whenever possible.
5. Our teachers are all aware of the stress your families have been enduring, and will be especially supportive of the children as they come back to TBA in this changed environment. Whereas hugs and touching and facial expression may be reduced, we have other means of comforting and communicating care, love and safety. We're all in this together to make this transition a success for the children, who really need to socialize and learn to be with others. Please help us help them to adjust to the masks, distancing and hygiene routines.